

## **HARBOUR COMMITTEE**

A meeting of **Harbour Committee** will be held on

**Monday, 18 March 2013**

commencing at **5.30 pm**

The meeting will be held in the Berry Head Hotel, Berry Head Road,  
Brixham, TQ5 9AJ

### **Members of the Committee**

Councillor Amil	Councillor McPhail
Councillor Baldrey	Councillor James
Councillor Ellery	Mayor Oliver
Councillor Faulkner (J)	Councillor Richards
Councillor Hytche	

### **External Advisors**

Mr Stewart, Mr Buckpitt, Capt. Curtis and Mr Jennings

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**Working for a healthy, prosperous and happy Bay**

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For information relating to this meeting or to request a copy in another format or language please contact:

**Kay Heywood, Town Hall, Castle Circus, Torquay, TQ1 3DR**  
**01803 207026**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)

# HARBOUR COMMITTEE AGENDA

1. **Apologies**  
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 1 - 8)  
To confirm as a correct record the Minutes of the meeting of the Committee held on 17 December 2012 and 23 January 2013.
3. **Declarations of interest**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent items**  
To consider any other items that the Chairman decides are urgent.
5. **Exemption of the Press and Public**  
To consider passing a resolution to exclude the press and public from the meeting prior to consideration of the following item on the agenda on the grounds that exempt information (as defined by the Local Government (Access to Information) Act, 1985) is likely to be disclosed.
6. **Application for Grant** Circulated Separately  
To consider an application for a grant.
7. **Review of Delegated Powers** (Pages 9 - 21)  
To review the delegated powers of the Executive Head of the Tor Bay Harbour Authority.

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| 8.  | <b>Accidents and Statistics</b><br>Verbal update.   | (Verbal<br>Report)   |
| 9.  | <b>Tor Bay Harbour Business Plan 2013/2014</b><br>To consider a report which seeks agreement of the Tor Bay Harbour Authority Business Plan.                                  | (Pages 22 -<br>49)   |
| 10. | <b>Tor Bay Harbour - Operational Moorings and Facilities Policy</b><br>To consider a report which seeks to amend the operational moorings and facilities policy.              | (Pages 50 -<br>74)   |
| 11. | <b>Torquay/Paignton and Brixham Harbour Liaison Forums</b><br>To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums.                                     | (To Follow)          |
| 12. | <b>Tor Bay Harbour Authority Budget Monitoring 2012/13</b><br>To consider a report on the quarterly Budget Monitoring.  | (Pages 75 -<br>86)   |
| 13. | <b>Harbour Committee Work Programme - 2013/2014</b><br>To agree the Harbour Committee Work Programme for 2013/14.   | (Page 87)            |
| 14. | <b>Performance of the Harbour &amp; Marine Services Business Unit</b><br>To consider a report on the performance of the Harbour and Marine Services Business Unit.            | (To Follow)          |
| 15. | <b>Annual Review of the Tor Bay Harbour Authority Asset Management Plan</b><br>To review and approve the Tor Bay Harbour Authority Asset Management Plan.                     | (Pages 88 -<br>97)   |
| 16. | <b>Tor Bay Harbour Authority Income - Internal Audit Report - November 2012</b><br>To note the outcome of the Internal Audit Report on IT System Administration and Security. | (Pages 98 -<br>108)  |
| 17. | <b>MCZ Consultation</b><br>To agree a response to the MCZ Consultation.   | (Pages 109 -<br>135) |